

Muda Elimination (MUD)

(Gemba-Kaizen Workshop)

Muda or process wastes are activities and outputs in the process that add unnecessary cost, delay delivery and at times worsen quality. *Muda* exists everywhere (shopfloor, field and office), even in companies that are considered to be world-class. The challenge of continuous improvement (*kaizen*) is to find *muda* and eliminate them. Hunting and eliminating *muda* can be a continuing process involving everyone (management, workers, suppliers and customers).

Muda Elimination Workshop imparts the concept of muda and its adverse effects on the total company business. The workshop will teach how to identify, measure and eliminate process wastes in the context of the continuous improvement philosophy. The participants will be given an opportunity to apply the knowledge and skills learned in an actual muda elimination exercise called *Gemba-Kaizen*.

Objectives: By the end of the workshop, the participants would have learned or acquired the following: 1.) awareness of *kaizen* philosophy; 2) ability to qualify process inefficiency; 3) techniques and skills in identifying, measuring and eliminating process wastes; and 4) small test project for a simple *muda* elimination in the workplace.

Agenda:

- Essential Kaizen principles and concepts
- The 3 *Mu* and Seven *Muda*
- Adverse effects of *muda* to business
- *Gemba Kaizen & Muda* elimination
- Muda identification and elimination exercise

The 7 Wastes



Who should attend:

Managers, Supervisors, Engineers and Leadmen and staff in Production/Operations, Maintenance & Engineering, Support Groups and Offices

Seminar Fee: P8,736 (VAT-inclusive)

Facilitator: Jose S. Villegas

face-to-face in-house/exclusive run, please email jsv@kaizenmgtsys.com

Webinar sessions: 2

Dates: TBA - Recommended for